

# Meeting of the National Executive Council of the National Federation of Plus Areas

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## List of attendees and apologies for absence

Present - Steve Rolfe (National chair) Matt Dickinson (NTAC chair) Martin Posner (Anglia and South East Chair) Nicki Rolfe (Southern Area chair) Ben Allen (National Activities Officer) Alison Jones (Honorary General Secretary) Rhianna Wright (NEC Administrator) James Oliver (National Finance Officer)

Apologies - Ian Crawshaw (VP) Jeff Rae (National internet Co-ordinator)

Joined later in meeting - Adrian Barnard (VP) Gerry Edwards (VP)

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## Establishment of voting strength

4 - Area chairs

VPs can vote on occasion but were not present at this point)

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## Minutes of the Previous meeting held 16th May 2020

The previous minutes were considered accurate

It was agreed that the NEC Gazette could be distributed by email. It could also be shared on the Facebook group 'Plus' and also sent to Mark Hewson. This would ensure coverage across most of plus.

### Actions List

- MD - additions to top table email list have been done (including AR)
- MD has not received the guide to 18 plus from JS, but is still happy to scan it

### **Standing actions list**

- Links on website all seem OK
- NFO to update signatures - this is ongoing
- Spring break committee now have full access to the online account
- All NEC committee members to update contact details - done but now AR also needs to do this
- Public Liability Insurance now correct on website
- AB to scan the guide to plus - has been taken over by MD - ongoing
- HGS / NFO - register with ICO - Ongoing
- Area Levys - Southern area need to check with Mike Shapcott
- Risk assessments - JO has received 6 so far (all from Midlands)
- National Trophies register - all accounted for
- NFO to submit public Liability quotes (for renewals) to November meeting. Ongoing
- Banned list - ongoing
- NAGM committee need online access - JO to arrange - ACTION

## **Reports**

### **Finance Report**

Report has been received.

Southern area levy is outstanding. They owe £148. JO to forward BACS details to NR and SR - ACTION

NTAC and Midlands area both pay quarterly

There has been no expenditure since last NEC meeting. Net worth is £20, 143.60. Web hosting company is a creditor.

### **Area Reports**

NTAC

Received

No comments

Midlands

122 members

Some groups need work

Facebook Presence

Area events planned, and are promoting AGM, spring break and 80th celebrations.

ASE

MP gave verbal report

Kings Lynn doing Zoom meeting every Tuesday. Other groups doing regular virtual activities

Southern

NR gave verbal report;

Online meetings

Centre Paris trip in September  
Aunt Sally competition at the Black Horse  
Planning for Beach BBQ

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## 80th Anniversary Celebrations

Will be separate from AGM  
Provisional date is June 12th  
Currently looking at venues in the Coventry and Leicester area

Rough ideas at present are;  
Event could run from 4pm to midnight  
People could drop in and stay as long as they liked  
Bring any memorabilia along  
Sit down meal is not currently planned

There were a few concerns that the event had 'developed a life of its own' and questions over when the date was decided, and who allocated the committee?

Further concerns were raised by MD regarding our exposure if there is a no deal Brexit, or if cover continues into 2021. We do not want to lose money.

BA does not have official cost as yet but will be minimum of £1000. It is not planned to be an ultra cheap event

Committee must keep NEC in the loop

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## Spring Break (BA)

£100 from the quiz room has now been refunded  
There is now a £0 Balance for 2020 event

2021 has 45 people booked on, and there is space for 50. This is in six berth caravans. Our liability currently is £300, and the balance is due six weeks before (February)

BA and AB pay off the existing holiday at the same time as booking the next one.

The centre has a Covid guarantee so money can be moved to a different weekend if necessary, although refund would also be possible.

The committee book using credit card and pay off using double signed cheque. This is the easiest way and also provides some insurance via section 75.

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## **NAGM (BA)**

Ideas were discussed regarding contingency plan for NAGM not going ahead with the groups present.

SR could broadcast via YouTube and members could watch and ask questions.

MD - it needs to be dynamic. A bare bones NAGM would just require the NEC committee. The Jacobean conservatory is big enough to social distance.

£1000 deposit is with Jacobean hotel at present. Is it worth having conversation with them alter rather than later regarding potential cancellation

At present there is £75 in NAGM account, but will be £2000 transferred across to cover costs which may occur

BA needs full access to NAGM account, as needs tools to do job. JO to provide access  
- ACTION

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## **National Website presentation**

Neither JR or JS were in attendance, although JR sent apologies and an email which discussed NAGM but not website. There has been no information provided regarding website which is a shame as SR and others were looking forward to seeing the website today.

MD to check if JS is on top-table one-list - ACTION

SR to speak to JR as to how website is progressing as it has been a couple of years now and is frustrating that nothing much seems to be happening. There is funding available, but no detailed costings have been provided. £1000 was ball park figure. Money can be provided up front.

It was agreed that this discussion should not wait until November, so will organise separate small meeting (SR, JR, JS and AR) SR to contact JR - ACTION

AR has some ideas for website too. He has created his own site called [plussideoflife.org.uk](http://plussideoflife.org.uk) using a template. It is basic at the moment. Cost was approximately £25, but will be useful for Coventry if not required for plus. All committee to look at Adams' site and provide thoughts / feedback - ACTION

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## Covid-19

Continue to follow guidelines  
Prioritise outdoor events  
Limit indoor events to groups of 6

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## Serious Incident

A serious incident occurred during a scheduled group zoom meeting. This has been reported to the NRA. SR recommends only inviting known people to your online events, and to report any incidents.

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## WASH

SR has spoken to Paul Catterwell and Keith Israel regarding WASH. They wanted to reassure NEC that a new venue has been found for 2021, and they are currently in negotiations regarding prices, dates etc.

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## Date / time of the next meeting

14th November, 10am, via Zoom

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## AOB

Adrian has sourced some soaps with Plus logo. Members could be issued with a bar of soap when they arrive at the 80th event. Gets cheaper if you order more than 400. Decision on these to be deferred to the next meeting.

Action List	Action	Who?	Status
	Forward BACS details to NR and SR for Southern Area Levy	JO	
	BA needs full access to NAGM account	JO	

Saturday, 22 August 2020

Action List	Action	Who?	Status
	SR to contact JR regarding website meeting	SR	
	Check if JS is on top-table email group	MD	
	All committee to look at Adams' site and provide thoughts / feedback	All	

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